

Cooperation with Swiss lead (International Programme)

Application for funding: Cooperation with Swiss lead (International Programme) 2025

This document is for counselling purposes only. We ask you to complete the form online. The link can be [found on our website](#).

Entry deadline: 31 March 2025

1 Call

Project

Programme	International programme
Application round	1/2025
Application deadline	31.03.2025
Education sector	Multiple Choice
Project title:	XX
Project start (day/month/year):	Project start possible between 1 August and 31 December
Project duration in months	XX [maximum 24 months]
Project end date (day/month/year):	will be filled in automatically

2 Applicant institution

Name of the institution, type of institution, educational level, legal form, street/no., postcode/city, canton, telephone, e-mail, website, company identification number (UID)
More info: <https://www.uid.admin.ch/>

3 Contact details

Contact person (project coordinator)

Salutation, title, first name, surname, function, department/specialist area, e-mail, telephone, preferred correspondence language

Authorised signatory

Salutation, title, function, first name, surname, department/specialist area, preferred correspondence language, e-mail, telephone

4 Account details

Private accounts are not accepted.

Bank details

Name or title of the account, account in the name of, street, postcode/city, IBAN, any payment reference

5 Partner institutions

Name of the institution, type of institution, address, PO box, postcode/city, country, website

Please justify the choice of this partner institution (e.g. areas of activity and experience of the institution as well as the competences of the actors involved that are relevant for this project).

How are the areas of activity and responsibilities distributed between the institutions involved?

6 Project summary

Please briefly summarise your project.

Please note that these sections (or parts thereof) may be used by Movetia in its publications, provided that the project is funded.

What are the **aims** of the project and what **results** will be achieved? 1,000 possible characters

What **activities/measures** will you carry out to achieve the objectives? 1,000 possible characters

What **impact do** you expect your project to have [on the Swiss education system]? How would you like your project to contribute to the development of the Swiss education system beyond this project phase? 1,000 possible characters

Transversal topics [ERI message](#)

If applicable, please select which transversal topic your project contributes to:

- Digitisation
- Sustainable development
- Equal opportunities

Discipline

If applicable, please select the discipline in which your project can be categorised:

- Basic programmes and qualifications
- Reading, writing and maths skills
- Personal skills and development
- Education
- Art
- Humanities (except languages)
- Languages
- Social and behavioural sciences
- Journalism and information
- Economy and administration
- Law
- Biological and related sciences
- Environment
- Physical sciences
- Mathematics and statistics
- Information and communication technologies
- Engineering and technical professions
- Manufacturing and processing
- Architecture and construction
- Agriculture
- Forestry
- Fishing
- Veterinary services
- Health
- Personal services
- Hygiene and occupational health services
- Security services
- Transport services

Project result

Please select up to three types of results that you will produce with the project:

- Prototype of a teaching or learning activity
- Institutionalised cooperation
- Training and further education documents
- Concept for educational measure
- Thematic toolkit, inventory of good practice
- Specialist publication
- Position paper
- Digital tools
- Artistic products
- Basic programmes and qualifications

7 Relevance of the project

What is the **need** for your project at your institution, in your sector/educational area and possibly in the Swiss education system? Describe and derive your **project objectives** from this. 3,000 possible characters

What **programme objectives** does your project contribute to?

- Institutional networking and exchange of experience
- Development of educational programmes
- Strengthening and further developing the quality and competitiveness of the Swiss education system, including youth work

Give reasons for your choice. 3,000 possible characters

What **added value** does your project offer the Swiss education system in one or more of the following areas?

- Involvement of institutions from different language regions of Switzerland.
- Involvement of institutions from different school levels or educational areas (e.g. primary school and youth organisation).
- Pioneering or lighthouse character of the project.

Give reasons for your choice. 3,000 possible characters

8 Project design and realisation

Work packages

Summarise the planned activities/measures in **work packages**. The work packages "Project management" and "Dissemination" are mandatory. Other work packages can be freely defined (e.g. AP Network meeting, AP Development of guidelines, etc.).

Work package: Project management [OBLIGATORY]

Description of the

Title/description

XX

Type

Project management

- Which institution bears the main responsibility for this work package?
- Please describe the tasks and responsibilities of the institutions and persons involved in this work package.
- How will the progress, quality and results of the project activities be monitored? Please provide information about the people involved and the schedule and frequency of monitoring activities.
- What precautions do you take to deal with risks during project implementation in terms of budget, schedule and quality of realisation?

Activities

Title/description

XX

Period of time

from XX.XX.XXX to XX.XX.XXXX

Description: XX

XX

Costs

Cost type

¹Personnel costs: person, daily rate , number of days, description

²Transport costs: name, number of persons, costs per person , description

Accommodation costs: name, number of persons, costs per person, description

Material costs: name, amount, description

Work package: Dissemination [OBLIGATORY]

Title/description

XX

Type

- Which institution bears the main responsibility for this work package?
- Please describe the tasks and responsibilities of the institutions and persons involved in this work package.
- Which dissemination activities should be used to reach which target groups?
- How do you want to reach the Swiss target audience outside your language area (e.g. through dissemination in regional media, translation of documents, events, etc.)?

Activities

Title/description

XX

Period of time

from XX.XX.XXX to XX.XX.XXXX

Description: XX

XX

Costs

Cost type

Personnel costs: person, daily rate, number of days, description

Transport costs: name, number of persons, cost per person, description

Accommodation costs: name, number of persons, costs per person, description

Material costs: name, amount, description

Work package:

¹ Daily rate limited to CHF 800 in accordance with the Ordinance on International Cooperation and Mobility in Education (VIZMB)

² Transport costs per person within Europe limited to CHF 500, for outside Europe to CHF 1,300 in accordance with the Ordinance on International Cooperation and Mobility in Education (VIZMB)

Title/description XX
 Type
 - Which institution bears the main responsibility for this work package?
 - Please describe the tasks and responsibilities of the institutions and persons involved in this work package.
 - How/by which indicators do you check the progress, the quality of implementation and the achievement of the objectives of the work package (e.g. self-evaluation, number and types of participants in the event, etc.)?

Activities

Title/description XX
 Period of time from XX.XX.XXX to XX.XX.XXXX
 Description: XX XX

Costs

Cost type *Personnel costs: person, daily rate, number of days, description*
Transport costs: name, number of persons, cost per person, description
Accommodation costs: name, number of persons, costs per person, description
Material costs: name, amount, description

9 Intended impact

What impact do you expect the project to have after its completion? Please describe the impact on all participating institutions and beyond. Distinguish between the national, regional and local levels. 3,000 possible characters

How do you ensure that the impact is as sustainable as possible (e.g. planned follow-up and implementation measures or integration of the results into regular work)? 3,000 possible characters

10 Budget

Financing

Third-party funding Yes/No
 If yes:
 Name of funder and amount requested/amount secured

Own funds *Institution/type/amount*

Movetia contribution
 CHF 15'000
 CHF 30'000
 CHF 60'000
 CHF 100,000 (does not apply to applications for higher education and higher vocational training)
 CHF 150,000 (does not apply to applications for higher education and higher vocational training)